



UNIVERSITY OF CAMBRIDGE

Governance and Compliance
Division

SUBJECT ACCESS REQUEST FORM

It is not mandatory to use this form but it will help us to give a timely and accurate response to your subject access request under data protection legislation. Please complete the table below and return the form by email to the Information Compliance Office.

Date	
Title (Mr, Ms, etc.)	
Forename(s)	
Surname	
Email address (we will reply by email by default)	
Other name(s) by which you have been known (if applicable)	
Relationship to the University	
Proof of ID attached (ideally send a photocopy/scan of one form of photo ID)	
Description of your request, including information to help us locate the personal data you seek	

Information Compliance Office
Governance and Compliance Division
The Old Schools, Trinity Lane
Cambridge, CB2 1TN

Tel: +44 (0) 1223 764142
Email: data.protection@admin.cam.ac.uk